

PERFECTION LANDSCAPE SERVICES
QUALITY POLICY



Perfection Landscape Services is a commercial landscape construction and maintenance company that specialises in the provision of professional landscaping, construction and maintenance services to councils, government entities, general industry and private entities.

Perfection Landscape Services will consistently provide products and services that meet or exceed the requirements and expectations of our customers. We are committed to comply with our quality management system and actively pursue ever-improving quality through programs that improve the effectiveness of the quality management system.

MISSION STATEMENT

Our mission is to reliably meet service levels and continually improve the appropriateness, efficiency, effectiveness, and timeliness of those services.

FRAMEWORK & OBJECTIVES

Perfection Landscape Services carries out regular management review meetings to establish and review the appropriateness, suitability and purpose of the company's quality objectives. Perfection Landscape Services overall Quality Objectives are:

- To provide service advice and information that is relevant and cost effective to our clients.
- To treat each client with professional ethics and "best practice management."
- To continually improve the quality of our management & services provided to our customers.
- To understand and improve the business capacity of our clients.
- To continue our own professional development to deliver contemporary services.
- To provide products and services that are competitive.
- To continually monitor and assess the provision of products and services to our customers.
- To meet and where possible exceed our customers' expectations.
- To ensure company policies and procedures are communicated and understood by all employees.
- Establish and maintain a management system modelled on the international standards ISO9001:2015.

AUTHORISED BY:

Peter Rizk

Managing Director

19/09/2023

Signature

Position

Date

Perfection Landscape Services is a commercial landscape construction and maintenance company that specialises in the provision of professional landscaping, construction and maintenance services to councils, government entities, general industry and private entities.

As part of our commitment to achieving the principles of health and safety in our workplace, we recognise our moral and legal responsibility to provide a safe and healthy work environment for employees, contractors, clients and visitors. This commitment also extends to ensuring that our operations do not place the local community or environment at risk of injury, illness or damage.

AIMS & OBJECTIVES

Perfection Landscape Services will adopt procedures as a commitment to:

- Provide and maintain healthy and safe workplaces, safe plant and systems of work.
- Provide written procedures and instructions to ensure safe work practices.
- Ensure compliance with legislative requirements, current industry standards and other requirements placed on the business.
- Provide such information, instruction, training and supervision to employees, contractors and clients as is necessary to ensure their continued health and safety.
- Provide support and assistance to employees and involve them in consultation on safety issues.
- Establish and maintain a management system modelled on the international standard ISO45001:2018.
- Improve the companies WHS performance.

RESPONSIBILITIES

We recognise that the overall responsibility and commitment to provide a safe workplace rests with management, who will be accountable for the implementation of this policy. The commitment and responsibilities include:

- Management review meetings to establish measurable objectives and targets and to ensure continued improvement aimed at the elimination of work-related injuries and illnesses.
- Ensuring that all WHS policies and procedures are documented, reviewed, implemented, maintained and communicated to all employees.
- Providing adequate resources to meet these OHS commitments.

Employees also have responsibilities, which include:

- Following all WHS policies and procedures.
- Recognising hazards which may affect the health and safety of themselves, others, or the environment.

We are committed to encouraging consultation and co-operation between management and employees and will formally involve employees in any workplace change or any matters that may affect the health and safety of employees in any workplace.

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Peter Rizk

Managing Director

19/09/2023

Signature

Position

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Perfection Landscape Services is a commercial landscape construction and maintenance company that specialises in the provision of professional landscaping, construction and maintenance services to councils, government entities, general industry and private entities.

As part of our commitment to achieving the principles of environmental sustainability in our workplace, we recognise our moral and legal responsibility to ensure that:

- Our activities, products and services are designed to enhance the environment in the communities in which we operate and do not place the local community or environment at risk of harm.
- Our operations comply with all relevant legislation, regulations and other company specific requirements.

AIMS AND OBJECTIVES

We are committed to continual environmental improvement and prevention of pollution. We will work with our clients, suppliers and the community to adopt procedures that:

- Reduce waste through innovative work practices and recycling practices.
- Minimise environmental impacts by reduction of polluting substances produced.
- Minimise the impact of our operations on the neighbouring community.
- Increase the use of environmentally acceptable materials, equipment and technology in place of those which are considered harmful.
- Ensure that our suppliers follow acceptable environmental policies, and procedures.
- Actively educate, train and promote environmental awareness among staff, contractors, clients and the general public.
- Establish and maintain a management system modelled on the international standard ISO 14001:2015.

FRAMEWORK AND RESPONSIBILITIES

We recognise that the overall responsibility and environmental sustainability rests with management, who will be accountable for the implementation of this policy. The framework and resulting responsibilities include:

- Management review meetings to set and review measurable objectives and targets to ensure continued improvement aimed at the elimination of waste, pollution and environmental harm.
- An audit schedule ensuring that all environmental policies and procedures are implemented.
- Encouraging consultation and co-operation between management, employees and stakeholders in matters which may affect or impact on the environment.
- Ensuring that all Environmental policies and procedures are documented, reviewed, implemented, maintained and communicated to all employees.
- Providing adequate resources to meet these environmental commitments.

Employees also have responsibilities, which include:

- Following all environmental policies and procedures.
- Recognising and reporting hazards which may affect the health and well-being of the environment.

AUTHORISED BY:

Peter Rizk

Managing Director

19/09/2023

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